

# JA Finance Park Volunteer Information

## Volunteer Plan

To Teachers:

The Junior Achievement staff highly values the contributions that volunteer facilitators make to *JA Finance Park*. Without valuable volunteer participation, this on-site experience would not be possible. **The *JA Finance Park* program requires a minimum of one (1) volunteer facilitator per five (5) students to operate successfully. Your school is responsible for securing these volunteers.**

### Volunteer Training

**We ask that your volunteers arrive no later than thirty (30) minutes before your scheduled arrival time at *JA Finance Park* for an on-site volunteer training session.**

### Volunteer Recruitment

Many schools find it helpful to recruit *JA Finance Park* volunteers at the beginning of the academic year. In the Volunteer Information section of Teachers Guide (pgs. 4 and 5), you will find two letters that will help you secure your volunteers. They will promote effective communication between you, the potential volunteer, and the *JA Finance Park* staff.

**Who is a potential *JA Finance Park* facilitator? Everyone! Ask parents, grandparents, neighbors, relatives, and friends. Ask those in your school, including staff, student teachers, teaching assistants, PTA/PTO members, and administrators to participate. Don't forget business partners and friends who are retired. Provide volunteer opportunities to local college, university, and high school students. Consider asking cadet teachers and members of local civic and business groups.**

**Remember that volunteers must agree to commit to participating in the on-site volunteer training thirty (30) minutes prior to the scheduled student arrival time and remaining for the full 4-hour visit.**

### Lunch

All volunteers and students should bring a sack lunch on the simulation visit day.